

**VMV Commerce JMT Arts & JJP Science College
Wardhaman Nagar, Nagpur**

Minutes of the IQAC Meeting held on 22 /07/ 2023

The meeting of the Internal Quality Assurance Cell (IQAC) was held in the office of the Principal on 22 July 2023 at 11 a.m. The meeting was chaired by the Principal (Officiating) and the following members were present in the meeting.

1. Dr. Abhay Mudgal	Chairman/Principal
2. Dr. (Mrs.) Shuchismita Mishra	IQAC Coordinator
3. Mr. Nitin Gaikwad	Member
4. Dr. Pratap Chauhan	Member
5. Dr. Amar Bondre	Member
6. Dr. (Mrs.) Sarita.Karangutkar	Member
7. Dr. Malhar Kolhatkar	Member
8. Dr. (Ms) Savita Deogirkar	Member
9. Mrs. Meenal Rajdev	Member
10. Ms. Mugdha Ghotkar	Member

The agenda was thoroughly discussed, and all decisions were unanimously agreed upon.

Agenda -1

Confirmation of minutes of the last meeting

The minutes of the previous meeting were read out by the IQAC Coordinator and confirmed by the members.

Agenda -2

Preparation of Academic Calendar

The principal advised to prepare the academic calendar, and this responsibility was assigned to Dr. Sarita Karangutkar, the convener of the Academic Planning Committee.

Agenda- 3

Formation of Policies

IQAC Chairman Dr.Mudgal informed that the College has consistently provided various facilities, effectively delivered the curriculum, and organized student-centric activities since its establishment. He said that it was necessary to formulate and implement policies as guiding

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principles to ensure the delivery of quality education. Dr Abhay Mudgal, accordingly, proposed to draft the following policies:

- a) Curriculum Delivery Policy – Mr N. H. Gaikwad
- b) Student Welfare Policy – Dr B.C. Bhuptani
- c) Research Promotion and Consultancy Policy – Dr M. J. Kolhatkar
- d) Policy for the Minority Student – Mrs M. M. Rajdev
- e) Document Retention Policy – Dr S. R. Choubey

Agenda – 4

Induction Program for newly admitted students

The coordinator initiated discussions about the Induction Program for newly enrolled students. It was decided that the college would arrange a faculty-specific induction program.

Agenda – 5

Collaborative activities by the college

The officiating principal, Dr. Abhay Mudgal, suggested that the college should increase collaborative activities. All members agreed, and the IQAC coordinator took up the responsibility to organize such activities.

Agenda - 6

Any Other Matter

The IQAC chairman advised the coordinator to establish a Student Council to ensure representation of students in day-to-day functioning of the college. He expressed appreciation for the college teachers' academic and extracurricular activities.

The meeting was concluded with a vote of thanks proposed by Dr. Shuchismita Mishra.



Dr Shuchismita R. Mishra
Director, IQAC

V. M. Vasant Com., J. M. Thakar Arts
& J. J. Patel Sc. College
Wardhaman Nagar, Nagpur



Dr A.I. Mudgal

Officiating Principal
V. M. Vasant Com., J. M. Thakar Arts
& J. J. Patel Sci. College
Wardhaman Nagar, Nagpur

VMV Commerce JMT Arts & JJP Science College

Wardhaman Nagar

Nagpur

Minutes of the IQAC Meeting held on 09/09/2023

The meeting of the Internal Quality Assurance Cell (IQAC) was held in the office of the Principal on 9th September, 2023 at 11 a.m. The meeting was chaired by the Principal (Officiating) and the following members were present in the meeting.

1. Dr. Abhay Mudgal	Chairman/Principal
2. Dr. (Mrs.) Shuchismita Mishra	IQAC Coordinator
3. Mr. Nitin Gaikwad	Member
4. Dr. Pratap Chauhan	Member
5. Dr. Amar Bondre	Member
6. Dr. (Mrs.) Sarita Karangutkar	Member
7. Dr. Malhar Kolhatkar	Member
8. Dr. (Ms) Savita Deogirkar	Member
9. Mrs. Meenal Rajdev	Member
10. Ms. Mugdha Ghotkar	Member

Agenda - 1

Approval of previous minutes of the meeting


The minutes of the previous meeting were read out by the IQAC Coordinator and confirmed by the members.

Agenda - 2

NEP Preparedness

The Officiating Principal, Dr. Mudgal advised to organize a workshop for faculties to raise awareness about NEP 2020. The responsibility to organize the workshop and Faculty Development Program was assigned to Dr. Shuchismita Mishra, the NEP implementation committee convener, and Dr. Sarita Karangutkar, the Academic Planning and Academic Skill Development Committee Convener.

Shuchismita


Officiating Principal
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Agenda - 3

Add On Courses

The officiating principal, Dr. Abhay Mudgal, emphasized the need for additional/certificate courses in the college. He also discussed the B.Voc Department's plan to organize workshops with reputed theatre artists in the upcoming days. Dr. Mishra, the IQAC coordinator, also discussed to organise of employability skill based and courses in the college.

Agenda – 4

Cultural and Sports Activity

Dr Mudgal emphasized the need to organize cultural and sports activities. Dr Amar Bondre, convenor of the cultural committee, was given the responsibility to plan 'Kalavishkar', the cultural program which was successfully organized in the previous year, 2022-23.

Agenda – 5

Extension activities

The IQAC coordinator, Dr. Mishra, stressed the need to organize extension activities. Dr. Meenal Rajdev discussed Rubella vaccination for girl students. This activity was not carried out for the last few years due to the COVID-19 pandemic. Dr. Mudgal suggested to discuss this issue with a medical practitioner and resume the vaccination programme in the college again. The IQAC coordinator was asked to discuss other extension activities with the NSS convener and committee members.

Agenda - 6

Any Other Matter

It was suggested unanimously that the number of students participating in the inter-collegiate competitions be increased.

The meeting was concluded with a vote of thanks proposed by Dr. Mishra

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Dr Shuchismita R. Mishra
Director, IQAC

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VMV Commerce JMT Arts & JJP Science College

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Nagpur

Minutes of the IQAC Meeting held on 05/12/2023

The meeting of the Internal Quality Assurance Cell (IQAC) was held in the office of the Principal on 5th December, 2023 at 11 a.m. The meeting was chaired by the Principal (Officiating) and the following members were present in the meeting.

1. Dr. Abhay Mudgal	Chairman/Principal
2. Dr. (Mrs.) Shuchismita Mishra	IQAC Coordinator
3. Mr. Nitin Gaikwad	Member
4. Dr. Pratap Chauhan	Member
5. Dr. Amar Bondre	Member
6. Dr. (Mrs.) Sarita Karangutkar	Member
7. Dr. Malhar Kolhatkar	Member
8. Dr. (Ms) Savita Deogirkar	Member
9. Mrs. Meenal Rajdev	Member
10. Ms. Mugdha Ghotkar	Member

Agenda – 1

Approval of previous minutes of the meeting

The IQAC Coordinator read out the minutes of the previous meeting, which the members confirmed.

Agenda – 2

Research Activities

Officiating Principal Dr. Mudgal stressed the need for research promotion activities in the college. Dr. Malhar Kolhatkar, coordinator, Commerce Research Center was given the responsibility of organizing a Research Methodology workshop for research scholars, PG students and teachers.

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Shuchismita

Agenda – 3

Faculty Development Program

Dr. Shuchismita Mishra informed the members about workshops being organized for the faculty, including both one-day and six-day programs. The Officiating Principal appointed Dr. Sarita Karangutkar, Convener of the Academic Planning and Development Committee, to organize the Faculty Development Program under the banner of "Train the Trainers."

Agenda - 4

Educational and Industrial Visits

It was suggested by Dr. Mudgal to organize educational and industrial visits. Dr. P.M. Chauhan, Head, Dept. of Commerce, was given the responsibility for organizing visits for commerce students. Dr. Meenal Rajdev was asked to supervise visits for professional courses.

Agenda – 5

Any Other Matter

Dr. Mudgal suggested that the faculty should seek to get their research papers published in the UGC CARE-listed journals or SCOPUS publications.

The meeting was concluded with a vote of thanks proposed by Dr. Mishra


Dr Shuchismita R. Mishra

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Wardhaman Nagar, Nagpur


Dr A. L. Mudgal

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8 J. J. Patel Sc. College
Wardhaman Nagar, Nagpur

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Minutes of the IQAC Meeting held on 16/02/2024

The meeting of the Internal Quality Assurance Cell (IQAC) was held in the office of the Principal on 16th February 2024 at 11 a.m. The meeting was chaired by the Principal (Officiating) and the following members were present in the meeting.

1. Dr. Abhay Mudgal	Chairman/Principal
2. Adv. Narendrabhai Jha	Member (Management Rep)
3. Adv Sanjaybhai Thakar	Member (Management Rep)
4. Dr. (Mrs.) Shuchismita Mishra	IQAC Coordinator
5. Mr.Nitin Gaikwad	Member
6. Dr. Pratap Chauhan	Member
7. Dr.Amar Bondre	Member
8. Dr. (Mrs.) Sarita.Karangutkar	Member
9. Dr. Malhar Kolhatkar	Member
10. Dr. (Ms) Savita .Deogirkar	Member
11. Mrs. Meenal Rajdev	Member
12. Mrs. Mugdha Ghotkar	Member
13. Mrs. A.A. Sainis	Member, Administration
14. Shri Manoj Malkapure	Member, Administration

Agenda – 1

Approval of previous minutes of the meeting

The minutes of the previous meeting were read out by IQAC Coordinator and the members in the meeting confirmed the same.

Agenda - 2

Preparation of AQAR 2022-23

Dr. Shuchismita Mishra, the IQAC Coordinator, appreciated the hard work of all the members of the IQAC for their preparation of the AQAR 2022-23. The coordinator presented the AQAR 2022-23. Dr. Mudgal suggested a few changes, which were agreed upon by all the members. It was decided to table the AQAR in the College Development Committee Meeting.

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Shuchismita

Agenda -3

Workshop for non-teaching employees

It was suggested by Dr. Shuchismita Mishra to organize a workshop for non-teaching employees. The Officiating Principal and members agreed and it was decided to organize such a workshop in the month of April or May.

Any other matter with the permission of the chair

It was suggested that the teaching faculty should apprise themselves of the function of ERP software employed by the non-teaching staff in the administrative matters.

The meeting was concluded with a vote of thanks proposed by Dr. Mishra.

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Dr Shuchismita R. Mishra
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Dr A.I. Mudgal
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Shri Nagpur Gujarati Mandal's

VMV Commerce JMT Arts & JJP Science College
Wardhaman Nagar, NAGPUR

Action Taken Report

Action Taken Report of the IQAC Meeting held on 22/07/2023


	PROPOSED ACTION	ACTION TAKEN
1	Preparation of the Academic Calendar	The Academic Calendar was prepared by the Academic Planning Committee and uploaded on the College web site.
2	Formation of policies	The Curriculam Delivery Policy, Student Welfare Policy, Research Promotion and Consultancy Policy, Policy for the Minority Students and the Document Retention Policy were prepared.
3	'Diksharambh' (Induction Programme)	The 'Diksharambh' (Induction Programme) for newly admitted students was organized faculty wise.
4	Organization of collaborative activities	<p>A few collaborative activities were organized in the college.</p> <p>a) A One-day National Conference was organized by the Home Economics Department of the college in collaboration with RTM Nagpur University, Sri Niketan College and Home Economics Association.</p> <p>b) VMV College celebrated the 125th Dr. Punjab Rao Deshmukh Jayanti in collaboration with Dhanwate National College, Nagpur.</p> <p>c) The College organized a three-day online workshop on "National Education Policy-2020: Challenges and Opportunities" in collaboration with J.M.Patel College, Dharampeth M. P. Deo Memorial Science College, Dr. M.K. Umathe College, Santaji Mahavidyalaya, Nabira Mahavidyalaya, Taywade College, S.B. City College.</p>
5	Formation of Student Council	The Student Council was formed.


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Action taken Report of the IQAC Meeting held on 09/09/2023.

	PROPOSED ACTION	ACTION TAKEN
1	NEP Preparedness	<p>a) A One day workshop on 'Nayi Shiksha Neeti: Adhyatmik Mulyon ka Samwardhan' was organized.</p> <p>b) A Six-day online faculty Development Program on 'Educational Evolution: NEP Explained' was organized.</p> <p>c) A Three-day online workshop on 'National Education Policy-2020: Challenges and Opportunities' was organized for the faculties.</p>
2.	Add-On Courses	<p>a) The course on 'Fundamentals of English Grammar' was organized.</p> <p>b) The course on 'Business Correspondence' was organized.</p> <p>c) The 'Health and Beauty Wellness' programme was organized.</p>
3.	Cultural and Sports Activity	'Kalavishkar', the cultural fest with sports and cultural activities was organized.
4.	Social Extension Activity	NSS organized several social extension activities, namely, Blood donation camp, Bone Mineral Density camp and Rubella Vaccination for girls. A visit to Old Age Home by students and teachers was also organized.


 Dr. Shuchismita R. Mishra
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 & J. J. Patel Sc. College
 Wardhaman Nagar, Nagpur

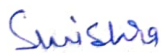

 Dr. A.I. Mudgal
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Action taken Report of the IQAC Meeting held on 5/12/2023.

	PROPOSED ACTION	ACTION TAKEN
1	Research Activities	The Research Center of Commerce organized a Research Methodology Workshop for Research Scholars, PG students and the faculties.
2.	Faculty Development Program	The 'Faculty Development Program' under the banner of 'Train the Trainers' was organized. An online workshop on NEP preparedness was also organized for the faculties.
3.	Educational and Industrial Tour	Faculty of Science, Commerce and BBA department organized Educational and Industrial tour for students.

Action taken Report of the IQAC Meeting held on 16/02/2024

	PROPOSED ACTION TAKEN	ACTION TAKEN
1	Preparation of AQAR 2022-2023	AQAR 2022-23 was submitted and was approved by the NAAC.
2.	Workshop for Non-Teaching Staff	A One-day Workshop for Non -Teaching staff was organized.


Dr Shuchismita R. Mishra

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Dr A.I. Mudgal

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